# Using uGiftCert

Gift Certificate extension provides features to be used by store customers and store owners (admins)

### Admin can:

- Create Gift Certificate (GC) products to be purchased by customer
- Configure GC product price to be a dropdown, fixed value or a price range
- Generate multiple GCs at once from Administrative Interface, to be used as personal one time discount codes
- Assign unique certificate codes and PIN numbers based on configurable patterns

### **Customers can:**

- Purchase multiple Gift Certificates per order
- Purchase certificate for him/herself, or as a gift
- Choose certificates to be delivered by email or by physical mail
- See real-time preview of gift card or certificate while typing in the comment
- Use gift certificates with other orders, uses coupon code field on shopping cart
- Check Gift Certificate balance in their account
- Use multiple Gift Certificates per order.

## Admin usage

### Create Gift Certificate (GC) products to be purchased by customer

Creating new Gift Certificate product is the same as for simple product, with only difference that you have to choose '**Gift Certificate**' as product type from drop down menu.

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roduct Type	Gift Certificate	×	
	O Continue		

Configuring GC product differs from simple product in price configuration. Unlike any other products, gift certificates are always special product with special price options.

### Configure GC product price to be a dropdown, fixed value or a price range

A gift certificate product can have four types of front end prices.

 drop down list selection - you set which values are available to customer to choose from, values will be displayed in frontend in order you enter them here - e.g. 50;150;300;25

- 2. fixed amount set a fixed value that is only amount availabale for this certificate e.g. 50
- 3. range price set minimum and maximum values, anything that customer inputs and falls between these will be used e.g. **50-1500**
- 4. any numeric value present customer with input box (same as range price) and allow any amount entered. To allow this, simply enter (dash) in GC Amount Configuration

If you do not input any value for each product, default price configuration will be used instead.

③ Unique gift (Default)						
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Generate multiple GCs at once from Administrative Interface, to be used as personal one time discount codes

First you need to go to Gift Certificate page by clicking the link under Customer menu.

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#### This will bring you to certificate management page

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Click on 'Add new certificate' button to add new certificate, this will open certificate editing page.

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Here you can set all certificate details including:

- 1. Gift Certificate info
- Certificate code (it can be autogenerated if you provide a pattern),
- Balance (certificate value),
- Currency note that if you set non base currency, what you set here has to be available to the system for conversion,
- Status can be pending, active or inactive. Only certificates with status active can be used by store customers
- Expire On date till which certificate is available for usage on frontend,
- PIN certificate PIN number that can be used from customer to check certificate balance in frontend account,
- Update comments comments to explain any manual changes made to the certificate
- Choose store view for which certificate is valid
- Sender name name which will be listed in certificate email notification as sender person,
- 1. Recipient info
- If sent to self: if recipient is user editing, should printed copy be sent as well or just email notification,
- Name, Email, Postal Address contact details of person which should receive certificate,
- Custom message message to be added to certificate notification email

By clicking on '**Transaction History**' tab you can see a table with all events that affected current certificate.

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After clicking '**Save gift certificate**' you will be taken back to certificate management page with a confirmation message of your changes being saved.



**Note:** Manually created certificates are not associated with orders. If you leave them in state 'Pending' there is no shop event that will activate them and send out emails. These changes need to be done by admin user.

On main management page, on top part of certificate table you have a 'Mass action' block similar to what you have on product management page. Certificate mass action block gives you options to conduct bulk actions with certificates whose check-boxes are selected. You can mass-delete certificates (this will remove all information about the certificate from database), mass-send certificate emails (send certificate notification emails to assigned email addresses) and mass-set status (change certificates' status to active, pending, inactive state)



Before any of the mass actions is executed you need to confirm a JavaScript dialog that you approve it.



#### Assign unique certificate codes and PIN numbers based on configurable patterns

You can have unique codes and PIN numbers generated for you automatically if you input simple patterns. Pattern examples:

- [A\*8] 8 alpha chars will result to something like DKABWJKQ
- [N\*4] 4 numerics will result to something like 5640
- [AN\*5] 5 alphanumeric will result to something like GHG76
- CERT-[A\*4]-[AN\*6] CERT-HQNB-8A1NO3

### **Customers usage**

#### Purchase multiple Gift Certificates per order

To purchase multiple gift certificates in one order, all you need to do it add them to cart as any other product. As long as they are configured differently they will be considered different order item.

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#### Purchase certificate for him/herself, or as a gift <Outdated>

Until v.2.x, by default when purchasing gift certificate it will be sent to customer that is placing order.

On product details front page, customer has the option to purchase certificate to **To myself** or **Directly to someone else**. To send purchased certificate directly to someone else, select second radio button. Doing so will add some input fields where customer can fill in details of receiving person.



In the input fields customer can set receiver's names, email address or/and physical address. Customer can fill in only email address or only physical address or both, but **cannot leave both empty**.

#### Choose certificates to be delivered by email or by physical mail

By default gift certificates are considered virtual type of products and don't require to be shipped to make order complete. When physical address is provided, certificates are considered similar to simple products and they have to be shipped so that order is complete. Customer can have physical address added when buying both for himself or someone else. To add physical address to himself customer should check **I want to order printed gift certificate(s)** checkbox.

	Unique gift	Unique gift
Dispue Message	Ernel in a Friend	Ernal in a Friend
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#### See real-time preview of gift card or certificate while typing in the comment

When buying certificate for someone else or sending physical copy of the certificate to him self, customer has the option to add unique message. Store owner is able to enable/disable message, set message length and enable/disable message preview. These settings can be found in **System**  $\rightarrow$  **Configuration**  $\rightarrow$  **Customer**  $\rightarrow$  **Gift Certificates**  $\rightarrow$  **Gift certificate customer interface on catalog product view** 

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#### Use gift certificates with other orders

Goal of gift certificate is to give customer fixed amount of money which can be used to pay for products from your shop. With uGiftCert this is achieved by gift certificate codes. Deduction of certificate amount is made to quote amount prior to taxes. To apply a gift certificate you need:

- 1. Select a product
- 2. Add it to shopping cart
- 3. In **DISCOUNT CODES** field input a gift certificate code and click apply

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4. Note that cart updates, a message with used GC code is displayed and amount of gift certificate

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is subtracted from cart total. 🗕

5. Complete order as usual. On order review step on one page checkout you can once more make sure that gift certificate amount is deducted from order amount.

Forget an Item? Edit Your Call	Plac	e Ori	Ser
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	91,000,00	and and	\$1,000
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Order Review			
# Payment Information			
3 Shipping Method			
1 Billing Information			

In case that gift certificate amount covers entire order amount, grand total in cart will be 0, on checkout page, in *Payment information* section a payment method message will show announcing that **This order will be fully paid by the gift certificate(s)** 

Product Name		Move to Wahled	Unit Price	City .	Buisbala			
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**Note:** Using *Gift certificate* payment method is not a choice that can be made from customer. It will be used only when order is completely paid using gift certificate.

#### Check Gift Certificate balance in their account

uGiftCert adds new section to customer account page - **Check Your Gift Card Balance** There customer can check balance on his gift certificates. To do that customer needs both gift certificate code and PIN number.

WY ACCOUNT	Check Your Gift Card Balance	MY ACCOUNT	Check Your Gift Card Balance
Account Dashboard	To sheak the balance of a GM Canil, enter the cand number and PSN below.	Account Dashboard	To sheak the balance of a GM Gand, enter the card number and PIN below.
Account Information	Card Number	Account Information	Card Number
Address Book	VOU-NGDDM-6M8GJ	Address Book	
My Orders	Ph.	My Orders	Ph.
Dilling Agreements	9427	Billing Agreements	
Recurring Profiles		Recurring Profiles	
My Product Reviews	Gheck Balance	My Product Reviews	Gheck Balance
My Tags		My Tags	Your Gift Card Balance
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Check Your Olft Card Balance		Check Your Off Card Balance	800.00
			Expires On

In most occasions balance will be either full certificate amount(certificate not used) or empty (certificate used and its amount completely spent). If however order amount is less then certificate amount, then remaining difference will show on this page.

#### Use multiple Gift Certificates per order

If customer has more than one gift certificate and wants to use them all for one order, he can. Simply keep on entering as many gift certificate codes as you can/have. Multiple certificates values will add up until customer stops entering codes or order amount is completely covered.

## **Known issues**

• Shipping cost is calculated not by recipient address (use multi-address checkout)

# To use with custom interfaces

- copy layout/ugiftcert.xml and template/unirgy/giftcert/ into your interface and customize
- 2. The following steps are required for Magento 1.2.x and 1.3.x only:
  - edit template/sales/order/items.phtml and template/sales/order/print.phtml
  - 2. add before Grand Total TR tag:

```
<?php echo
$this->getChild('ugiftcert_total')->setColspan($colspan)->toHtml()
?>
```

- 3. edittemplate/email/order/items.phtml
- 4. add before Grand Total TR tag:

```
<?php echo $this->getChildHtml('ugiftcert_total') ?>
```

# To reach balance check page, use one of the following

- Link to URL: /ugiftcert/customer/balance
- Use this block in your CMS page:

```
{{block type="ugiftcert/balance"
template="unirgy/giftcert/balance.phtml"}}
```

# Upcoming

### Roadmap

- Add purchased/used GCs grid to customer accounts in admin.
- Add admin notifications for new GCs.
- Add preset GC code/pin pool option in addition to random
- Add PDF print out to be attached to certificates
- Add conditional certificate usage store owner can set pre conditions which allow/deny certificate application.

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